



Banff Springs
the hotel
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2017 Wedding Information

Your Perfect Wedding Day

On behalf of all the staff at Banff Springs, the Hotel, congratulations on your recent engagement and your upcoming wedding.

We hope you find all the information you require in the attached wedding pack, however, if you would like further information please do not hesitate to contact our Events team by telephone on 01261 812881 or by emailing weddings@thebanffsprings.co.uk and we will be happy to assist you with your query.

Weddings at Banff Springs

Set with stunning views over the Moray Firth, Banff Springs, the Hotel, has always been known for its quality of customer care, food service and attention to detail. Having recently undergone an extensive refurbishment programme including both our function suites and bedrooms, the hotel can provide the perfect setting for you and your guests as you say, "I do".

Our two function suites can hold up to 48 or 220 guests and we can provide various options which tend to your specific needs for your special day and can host either your whole wedding day or part of your day, from the wedding ceremony right through to the breakfast on the day after your wedding.

At Banff Springs, the Hotel, we aim to make every wedding unique to each couple, tell us your wishes for your day, and we will do our best to make it happen.

As standard, each of our wedding packages benefit from the below inclusions:

- ♥ Red Carpet welcome to the hotel on arrival
- ♥ The services of our events team prior to your day & throughout the day
- ♥ Master of Ceremonies
- ♥ Personalised Menu
- ♥ Rooms available at a preferential Bed & Breakfast rate
- ♥ White Linen tablecloths and napkins
- ♥ Silver cake base and knife
- ♥ Ivory Aisle Carpet

Optional extras, which can be discussed in detail at the time of booking include:

- ♥ Fairy lit backdrops
- ♥ Wedding Car hire
- ♥ Liaising with other suppliers

Booking your Wedding

We welcome our potential wedding couples to visit the Hotel, where we will give you a guided tour of our facilities. This will be done by a member of our Events team, who will then outline your initial requirements and tailor the wedding package we offer to your individual needs. As part of this meeting, we can also look through potential dates for you.

When you have agreed on your wedding date, we can hold a provisional date in our events calendar for up to 21 days, thus giving you the opportunity to coordinate your other arrangements. By holding a provisional date, this gives you peace of mind that until you make a decision no one else can book this date at the hotel. By the 21st day, if you wish to confirm your booking we ask that a non-refundable deposit of £500.00 is paid, which will be deducted from your wedding bill. You will also be asked to sign and return the booking confirmation form and terms and conditions agreement provided with this pack.

On receipt of your deposit, your booking form and your terms and conditions agreement, we will write to you with confirmation of your date, and a rooming list if required.

Approximately three months before your wedding, we recommend you book a consultation appointment with us to go over the requirements for your day in more detail. At this appointment, we will go through all of the information required to create a running sheet customised for your special day which will then be sent to you to approve.

Six weeks before your wedding, 50% of your estimated wedding bill is payable, and seven days prior to your wedding 90% of your estimated bill is payable. The remaining balance will be paid after your wedding. An update with guest numbers will be required ten days prior to your wedding date and a final number is required seven days prior to the wedding date, any reductions to this number after this period will be charged at full price.

After you have your chosen date, you are more than welcome to call or visit the hotel as often as you like to discuss various aspects of your day. You may also wish to show family or friends around the venue however we do recommend making an appointment to ensure you can view the rooms you wish to.

Getting Married at Banff Springs

We offer couples the opportunity to have the wedding service here at Banff Springs, the Hotel, whether it is a religious, civil or humanist service. We can host small and large ceremonies depending on your needs.

The Deveron Suite

For larger wedding ceremonies, the Deveron suite is an ideal setting. It can accommodate up to 200 guests comfortably.

There is a £300.00 charge for ceremonies held in the Deveron Suite.

The Moray Lounge

The Moray Lounge is the perfect venue for smaller more intimate ceremonies and can accommodate up to 48 guests in comfort.

There is a £200.00 for ceremonies held in the Moray Lounge.

Your Ceremony

Although we are happy to provide advice where we can, please note that the costs for registrar, minister or humanist plus all legal costs are not included in the above prices nor are the arrangements of these the responsibility of Banff Springs, the Hotel. We recommend you look into this when selecting your date.

Accommodation for your Wedding

As part of your booking, we automatically hold 15 rooms for the night of your wedding and these rooms will benefit from our wedding rate prices noted below. This will include one of our bridal suites which is charged at 50% of our standard rate and a combination of twin, double and single rooms, depending on the availability at the hotel. If you do not require all 15 of these rooms, please let us know at your earliest convenience.

The rooms held are to be allocated by yourself and names provided to us no later than 28 days prior to your wedding date.

Our check in time is 2.00pm and departure time is 11.00am. An early check in may be requested but cannot be guaranteed. Payment for these rooms is upon departure unless paid by yourself.

In total 32 of our rooms can be booked for your wedding, rooms out with the allocated 15 must be booked by guests individually and can be done so by contacting reception.

Bed & Breakfast Room Rates for 2017

Single Room	£80.00
Standard Room	£103.00
Seaview / Executive Room	£125.00
Bridal Suite	£130.00

(Charged at 50% of rate)

Wedding Drinks Packages

To help you with the budgeting of your special day, we offer the following drinks packages. If, however, you would like to amend the packages below, or there is something you want to add, please discuss this with your wedding planner and we will discuss this further with you.

The Beloved Package

£13.50 per guest

An arrival drink from the following choices, whisky, vodka, red, white or rose wine or orange juice.

A glass of light sparkling wine to toast the newlyweds.

A glass of red, white or rose wine with your wedding meal.

The Sweetheart Package

£17.50 per guest

On arrival, a glass of light sparkling wine or bottled beer.

A glass of light sparkling wine to toast the newlyweds.

Two glasses of red, white or rose wine with your wedding meal.

The Cherish Package

£21.50 per guest

On arrival, a glass of Kir Royal with fresh strawberries.

A glass of chilled champagne to toast the newlyweds.

A half bottle of red, white or rose wine with your wedding meal.

Evening Package

Your evening guests can be welcomed with a selection of drinks as per your instruction, this can be discussed with your wedding planner if required.

Corkage is not permitted here at the hotel.

Wedding Menu Packages

Please find below our various options to create your wedding menu. Should you wish to alter these in any way we would be more than happy to discuss this with you. If you would like your guests to have a choice between two hot courses at your wedding meal, please add a £3.00 surcharge per person.

Starters

Fruit Platter of Galia Melon, Kiwi, Pineapple and Strawberries with Fruits of the Forest Sorbet and Passion Fruit Syrup £6.25

Pearls of Melon with Champagne Sorbet and Mango Salsa £6.25

Chicken Liver Pate, Red Onion Marmalade and Oatcakes £6.25

Traditional Shrimp Cocktail £6.45

Haggis, Neeps and Tatties with Scotch Whisky Sauce £6.45

Smoked Haddock Fishcake with Tomato Salsa and Dressed Leaves £6.95

Cullen Skink Tartlet served with Green Salad £6.95

Duo of Hot and Oak Smoked Salmon, Lemon Cream Cheese and Herb Oil £7.45

Soups

Traditional Scotch Broth £5.25

Cream of Leek & Potato £5.25

Cream of Spiced Parsnip £5.25

Lentil and Cured Bacon £5.25

Vine Tomato and Roasted Red Pepper £5.25

Banff Springs Cullen Skink £6.25

Trio of Starters

Choose any three of the below options for £8.95

Chicken Liver Pate with an Oatcake & Red Onion Marmalade

Espresso Cup of Soup of Your Choice

Fan of Melon with Coulis

Handmade Haggis Bon Bon

Cullen Skink Tartlet

Traditional Shrimp Cocktail

Intermediates

If you wish to add an additional course to your wedding meal, we can add a Sorbet course or a Fish Course.

Sorbet

Lemon, Green Apple, Mango and Passion Fruit, Blackcurrant, Raspberry £3.15

Champagne £4.15

Fish Course

Lemon Sole Mornay with Duchess Potatoes £7.45

Main Course

All of our main courses are served plated with Seasonal Vegetables, Boiled and Roast Potatoes

Roast Breast of Chicken Stuffed with Oatmeal and Topped with Gravy £16.75

Roast Breast of Chicken served with Haggis and a Scotch Whisky Sauce £16.75

Roast Breast of Chicken served with Black Pudding and a Drambuie Sauce £16.95

Prime Aged Aberdeen Angus Silverside with Yorkshire Pudding and Gravy £17.95

Prime Aged Aberdeen Angus Sirloin with Yorkshire Pudding and Gravy £23.95

Saddle of Venison, Braised Red Cabbage, Sautéed Potatoes
and Red Currant Jus £22.95

Pan Fried Salmon on a Spring Onion Mash, Wilted Greens
and a White Wine Sauce £16.95

Monkfish wrapped in Bacon with Diced Greens, Dauphinoise Potatoes
and a Tomato Salsa £20.95

Vegetarian or Special Dietary Requests

Our chefs can tailor most of our dishes to suit an array of dietary requirements. Some of our Vegetarian options are noted below, and these are included in your meal price. However, if additional requirements are needed we are more than happy to discuss these with you at your wedding appointments.

Vegetable Stir-fry set in a Sweet Chilli and Hoisin Sauce with Noodles

Flat Cap Mushrooms topped with a Blue Cheese and Walnut Crust and Green Vegetables.

Desserts

Sticky Toffee Pudding, Fudge Sauce and Vanilla Ice Cream

Chocolate Brownie and Vanilla Ice Cream

Crème Brulee with Shortbread and Your Choice of Sorbet

Key Lime Pie with Chantilly Cream

Cheesecake, Berry Compote and Chantilly Cream
(Various Flavours)

Lemon Tart, Clotted Cream and Raspberry Sorbet

Banoffee Pie

All £6.25

Trio of Desserts

Choose any three of the below options for £8.25

Pavlova, Banoffee Tart, Sticky Toffee Pudding, Chocolate Brownie, Crème Brulee, Pannacotta, Lemon Tart, Cheesecake or Ice Cream.

To Close

To finish your meal, we can offer the below options.

Tea, Coffee and Mints £2.00

Tea, Coffee and Tablet £2.50

Evening Buffets

We offer a variety of options for evening buffets and open to your suggestions if you have a different idea. For any of the below packages, we require that a minimum of 100% of your total number of guests are catered for.

Buffet A

Pork Sausages in a Bun

or

Warm Bacon Rolls

Tea and Coffee

£5.45pp

Buffet B

Traditional Mini Pies

(Steak, Mince, Macaroni
or Chicken Curry)

Tea and Coffee

£6.45pp

Buffet C

Traditional Stovies

with Oatcakes and Beetroot

Macaroni Cheese

Tea and Coffee

£8.75pp

Buffet D

Selection of freshly made Sandwiches

Oven Baked Sausage Rolls

Assorted Vol Au Vents

Tea and Coffee

£9.75pp

Canapes

Our chefs can produce a wide and varied selection of tasteful canapes to suit your budget. These are often served whilst you are getting your photos taken with your photographer. Please note that vegetarians must be ordered for with this option.

3 Canapes £4.95

4 Canapes £6.25

5 Canapes £7.45

Savoury

Handmade Haggis Bon Bons

Chicken Liver Pate on an Oatcake

Cajun Spiced Chipolatas

Ham & Cheddar Cheese Quiches

King Prawn Tempura

Cullen Skink Tartlets

Leek and Cheddar Quiches

Red Onion and Goats Cheese Tartlet

Vegetable Spring Rolls

Sweet

Miniature Scones with Fruit or Cream

Sweet Banoffee Tart

Love heart shaped Shortbread

Chocolate Dipped Strawberries

Planning Your Wedding Day

When planning a Wedding, the possibilities are endless, and at the same time can be overwhelming. To help you plan your perfect day, we have put together some information for you. We hope you find it useful, but most importantly, remember this is your wedding, and you make the rules!

The Line-up

Traditionally, a line-up is held as your guests are called through for the wedding breakfast. This can consist of the entire top table, or just the newlyweds. It is worth remembering that the larger your line-up the longer it will take to seat your guests for their meal.

Toasts and Speeches

Traditionally the speeches come at the end of the meal, but more recently these are happening before the meal, to relieve the pressure! Again, this is up to you, but to get you started they would normally follow as:

- ♥ The bride's father (or a family friend) proposes a toast to the happy couple.
- ♥ This is replied to by the Groom, who thanks both sets of parents and the guests, followed by a toast to the bridesmaids.
- ♥ The Best Man replies on behalf of the Bridesmaids and reads the cards.

Cutting the Cake

The cutting of the cake can take place at any point during the wedding breakfast, either before, during or after the meal, it is up to you. If the cake is to be served at your evening buffet, it can also be done before your dance begins to allow evening guests to see it.

Additional Treats

Our past wedding couples have arranged for a bottle of champagne to be put into the rooms of their bridal parties as a token of their appreciation.

Banff Springs, the Hotel, Wedding Booking Form

Please complete the below booking form and return to use along with your signed copy of our terms and conditions sheet. We will confirm receipt of these in writing.

Please delete where appropriate.

Bride / Groom First Name: _____ Bride / Groom Surname: _____
Bride / Groom First Name: _____ Bride / Groom Surname: _____

Date of Wedding Day: _____ Month: _____ Year: _____

Estimated Guest Numbers Ceremony: _____ Meal: _____ Evening: _____

Contact name for discussing wedding arrangements: _____

Contact number (s): _____

Email address: _____

Postal address: _____

Person responsible for settling wedding account: _____

Their contact number(s): _____

Deposit Payment Method: _____

Signature: _____ Date: _____